

Policy

SECURITY

Buildings constitute one of the greatest investments of the school system. It is in the best interest of students and the taxpayers to protect that investment adequately.

Security means more than having locks and being sure that they are locked at the proper times. Security also means the following:

- A. Minimizing fire hazards
- B. Reducing the probability of faulty equipment
- C. Guarding against the chance of faulty equipment
- D. Keeping records and funds in a safe place
- E. Protection against vandalism and burglary
- F. Guarding against the potential of violence from an individual(s) outside the school community who seeks to do harm to students and/or staff

The Franklin Lakes Board of Education requires close cooperation with local police and fire departments and with insurance company inspectors.

Site and Building Access

Staff and students should be aware of prudent security measures to minimize threat to individuals or property. The superintendent of schools shall formulate procedures to so ensure.

Destruction of school property or equipment or unauthorized removal of same should be reported at once to the superintendent. Any student or staff member found to be responsible for the destruction of school property or equipment shall be expected to make restitution for all costs associated with the damage.

A. Keys/Access Cards

An adequate key/access card control system shall be established which will limit access to authorized personnel and safeguard against possession of keys/access cards by unauthorized persons.

B. Burglary or damage to school

The superintendent shall develop procedures directing any employee who discovers evidence of illegal entry or theft of district property to report it to the superintendent's office immediately. The superintendent/ designee shall inform the board of the action taken. Any employee witnessing such an incident shall call the police immediately and then follow the procedures for notifying the superintendent's office.

Vandalism

SECURITY (continued)

Vandalism of school property is willful damage or defacement, whether by minors or adults. The board requests that the members of the community, students, staff members and the police department cooperate in discouraging and reporting such acts. The superintendent shall provide appropriate channels for reporting vandalism.

The superintendent or designee is authorized to sign complaints and press charges against those responsible for vandalism against school property.

Electronic Surveillance / Video Recording

It is the responsibility of the Franklin Lakes School District to provide for the safety of the school community and for the protection of school district property.

The Franklin Lakes Board of Education authorizes the use of electronic video surveillance for the purpose of enhancing student and staff safety and the protection of school district property; and the Franklin Lakes School District shall:

- A. Use electronic surveillance on transportation vehicles as part of the total safety program for transportation of students.
- B. Use electronic surveillance at selected locations as part of the security system for protecting district owned property.
- C. Use electronic surveillance at selected public events for the purpose of enhancing safety of students, staff and public.
- D. Establish procedures for the use of electronic surveillance as documentation, adhering to all applicable state and federal laws.

[Notice regarding the use of surveillance devices will be posted in school buildings, school buses or in any place where electronic surveillance may occur and on the district web site.](#)

Adopted: June 5, 2001
 Reviewed: June 5, 2007
 NJSBA Review/Update: September 2009, [June 2015](#)
 Readopted: August 3, 2010
[Revised:](#)

Legal References: N.J.S.A. 2A:53A Negligence and other torts
 N.J.S.A. 18A:11-1 General mandatory powers and duties
 N.J.S.A. 18A:17-42 Public School Safety Law
 through -45
 N.J.S.A. 18A:37-3 Parental liability