

**Policy**

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ADMISSION

Eligibility

The Franklin Lakes Board of Education shall admit to its schools free of charge the following persons over five and under 20 years of age:

- A. Any student domiciled within the district;
- B. Any student kept in the home of a person other than the student's parent/guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his/her own child;
- C. Any student kept in the home of a person domiciled in the district, other than the parent/guardian, where the parent/guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency;
- D. Any student whose parent/guardian temporarily resides within the district, notwithstanding the existence of a domicile elsewhere;
- E. Any student whose parent/guardian moves to another district as the result of being homeless, subject to the provisions of administrative code;
- F. Any student placed in the home of a district resident by court order pursuant to statute;
- G. Any student previously residing in the district if the parent/guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency pursuant to statute; and
- H. Any student residing on federal property within the state pursuant to statute.

Proof of Eligibility

The Board shall accept any of the forms of documentation that are listed in the administrative code when they are presented by persons attempting to demonstrate a student's eligibility for enrollment in the district. The Board shall consider the totality of information and documentation offered by an applicant and may accept other forms of documentation or information presented by a person seeking to enroll a student.

The Board shall not require or request any information or document protected from disclosure by law or pertaining to criteria that are not legitimate bases for determining eligibility to attend school.

Kindergarten

Any child residing in the district shall be admitted to the kindergarten provided:

- A. The child will have attained the age of five years on or before October 1 of that school year;
- B. Proof shall be furnished of immunization against the communicable diseases at the time of enrollment

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or such immunization shall be completed within 30 days from date of entry into the school;

- C. The child shall have been examined by either the school or a private physician, and the results shall be furnished to the school on the form provided.

Kindergarten Screening

It shall be the policy of the Board to screen and test all incoming kindergarten students prior to their attending the Franklin Lakes schools. The purpose of the screening is to provide appropriate programs and services to meet the needs of each child.

It is difficult to secure accurate information on young children through the use of group tests. Through the use of individual screening processes by the members of the CST and teacher input, more accurate and viable information will be secured to provide an appropriate and challenging program for each child. Students who do not perform up to expectations in the screening process will be further tested for placement accuracy- using the "~~Kindergarten Screening Summary Prescription~~" as developed by the CST.

Grade One

Any child residing in the district shall be admitted to grade one provided:

- A. The child will have attained the age of six years on or before October 1 of that school year; **or**
- B. He/she has been in the first grade in another public school **or** he/she has successfully completed a nationally accredited (e.g., the National Association for the Education of Young Children) Kindergarten program, **and** will have attained the age of six years on or before January 1 of that school year. ~~and has successfully met the minimum requirement on the Franklin Lakes Grade One Screening Assessment (see 5111E);~~
- C. Proof has been furnished of immunization against communicable diseases.

Transfers into Grades Two through Eight

Students transferring into the district are expected to present copies of records from the previously attended school (or district) to aid in placement. Also required are proof of immunizations and proof of identity.

Within the time prescribed by law, the Superintendent of Schools shall request in writing from the school or district of previous attendance, the student's records.

Initial placement shall be made on the basis of the records, but adjustment may be made at the discretion of the administration when ~~the state-mandated assessment~~ **collective evidence** indicates that such adjustments would be beneficial to the child. Parents/guardians shall be informed of this policy on registration.

Joint Custody

When divorced parents/guardians have joint custody of (a) minor child(ren), admission shall be based on the present address of the parent/guardian with whom the child(ren) resided as of the date required by administrative code.

Affidavit Students

ADMISSION (continued)

When there is any doubt as to whether a child is entitled to free public education in the district schools, all procedures of law and code shall be followed.

Nonresidents, Remodeling of Home, and Casualty Loss

The district is obliged to educate children of appropriate age residing in the district. The mere owning of any property whatsoever, does not qualify a parent/guardian to send children to school in this school district. See policy 5118 Nonresidents.

Students Returning from County Detention

The district shall accept all days of attendance and courses studied by a student at a county juvenile detention center and apply them toward district requirements for elementary, middle or high school graduation.

Homeless Students

The district will determine the educational placement of homeless students in each child's best interest and respond to appeals concerning them made by parents/guardians or other parties in accordance with New Jersey statutes and administrative code, as well as, pertinent federal law.

The board shall make this policy available to parents and the public.

- Adopted: June 5, 2001
- NJSBA Review/Update: September 2009
- Revised: March 4, 2003, March 27, 2013, March, 2016

Key Words

Admission, Resident, Student Records, Affidavit Student, Homeless Student

**Legal References:**

**Possible**

<b><u>Cross References:</u></b>	3240	Tuition income
	*5118	Nonresidents
	5119	Transfers
	*5120	Assessment of individual needs
	*5141	Health
	*5141.2	Illness
	*5141.3	Health examinations and immunizations
	6142.5	Travel and exchange programs
	*6164.4	Child study team
	*6171.4	Special education
	6174	Summer school
	6178	Early childhood education/preschool

\*Indicates policy is included in the Critical Policy Reference Manual.