



State of New Jersey

DEPARTMENT OF AGRICULTURE
Division of Food & Nutrition
PO Box 334
TRENTON NJ 08625-0334

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

DOUGLAS H. FISHER
Secretary

January 26, 2016

Michael Solokas, Business Administration
Franklin Lakes School District
490 Pulis Ave
Franklin Lakes, NJ 07417

Dear Mr. Solokas:

Re:226001816

This letter is in reference to the Division of Food and Nutrition's review of your Auditor's report of the School Food Service operations for the fiscal year ending June 30, 2015.

Our review of the auditor's report indicates the following food service findings:

Finding: A review of the Food Service account indicates the cash level exceeds three times the average expenditures.

Recommendation: Steps should be taken to reduce the excess food service account balance by taking steps to improve food quality or consider replacing and improving food equipment.

Finding: No report was provided regarding the separate recording of food, labor and other cost. In addition, there was no reporting of inventory records on food and supply items and whether they were properly applied


Recommendations: The finding items noted are required to be reviewed and reported during the audit process.

Please indicate in writing how the above recommendation will be incorporated into your program's operation, by mailing or emailing your approved Corrective Action Plan (CAP) to Anthony De Amorin within 30 days. The CAP must include the person responsible for monitoring the process, their phone number and date of plan implementation.

Should you have any questions regarding the above matter, please contact Anthony De Amorin at anthony.deamorin@ag.state.nj.us

Your continued interest in the Child Nutrition Programs is appreciated.

Sincerely,


Anthony De Amorin, Auditor
Division of Food and Nutrition


**Franklin Lakes Board Of Education
Corrective Action Plan - Fiscal Year 2015**

Name Of School:
Type Of Audit:
Date Of Board Meeting:
Contact Person:
Email:
Telephone Number:

Franklin Lakes County: BERGEN
School Food Service Audit Ending 6/30/15
February 23, 2016
Michael Solokas - Business Administrator/Board Secretary
msolokas@franklinlakes.k12.nj.us
(201) 891-1856

Board Agenda
February 23, 2016

Recommendation Number	Corrective Action Approved By The Board	Method of Implementation	Person Responsible For Implementation	Completion Date Of Implementation
Reduce excess food service cash balance	Reduce amount charged for milk from \$36 to \$16.	Notified parents in August, 2015	Michael Solokas	August, 2015
Provide separate recording of food, labor and other cost. Provide reporting of inventory records on food and supply items.	Franklin Lakes does NOT serve any food and does not have any food or labor costs. MILK is the only product and there is no inventory at June 30, 2015	Dispose of all milk at end of school year. The Auditor's Management Report will disclose that there are no food or labor costs or inventory.	Michael Solokas	June, 2015


Michael Solokas
Business Administrator/Board Secretary

February 23, 2016
Date


Sr. Lydia Fumari
Chief School Administrator

February 23, 2016
Date